

NOTICE TO ALL EMPLOYERS IN MAINLAND TANZANIA

ONLINE VERIFICATION OF CONTRIBUTIONS

Workers Compensation Fund (WCF) would like to notify all employers in Mainland Tanzania that they are required to verify, through WCF online services, details of their contributions remitted to WCF from 01st July 2015.

In order to carry out the verification exercise, every employer is required to register using WCF self-service portal. For employers who have already registered online they should proceed to step number 3 and for those who have not yet registered online they should begin with step number 1.

1. To register online please follow the steps below:
 - a. Visit WCF website www.wcf.go.tz and click "online services";
 - b. Click "Register here";
 - c. Fill personal particulars as follows;
 - i. First name, middle and last name;
 - ii. Email address and mobile number;
 - iii. Agree to the Terms of Service;
 - iv. Click "Register"
2. After successful completion of steps 1(a) to 1(c) the employer will receive verification token via short message (sms) and email which will enable the employer to continue with verification process as outlined under step number 3.
3. To carry out verification please visit WCF website www.wcf.go.tz and click "online services" then:
 - a. Click "Employer Verification";
 - b. Click "continue" and fill company particulars;
 - c. Click "submit" after agreeing with the Terms of Service.

After successful completion of all steps as mentioned above, employer will receive approval of verification from WCF which will enable the employer to view the details of contributions remitted and communicate with WCF for any discrepancy between WCF records and the employers' records.

The verification exercise will commence on 6th September 2018 and continue up to 7th October 2018. For enquiries please contact WCF Customer Service Centre via toll free numbers 0800110028/0800110029 or email us through helpdesk@wcf.go.tz.

Issued by:

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